



**Child Care Resource and Referral of Multnomah County**

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A program of



## COMMUNITY CHILDCARE INITIATIVE LETTER OF INTEREST

Please complete this letter of interest if you would like to be considered for involvement in the *Community Childcare Initiative*, funded by the Portland Children’s Levy. Child Care Resource and Referral of Multnomah County (CCR&R-MC) will administer financial services aimed at improving low-income families’ access to high-quality family child care programs in the City of Portland. These services will be available for qualifying programs whose parent clients meet the criteria outlined below. *If* your facility meets the criteria and you are interested in being considered for this initiative, please provide the following information:

*(PLEASE PRINT)*

**Program Name:** \_\_\_\_\_

**Name of Director/Owner:**  
\_\_\_\_\_

**Address:** (please include street address, city, state, zip code) \_\_\_\_\_  
\_\_\_\_\_

**Email address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Best time to contact during regular business hours:** \_\_\_\_\_

**OCC license number:** \_\_\_\_\_ **DHS provider number:** \_\_\_\_\_

*Please complete the checklist below:*

- I have a current license from the State of Oregon Office of Child Care and have been licensed for a minimum of 2 years
- I am listed or willing to become pre-listed as accepting State of Oregon Department of Human Services (DHS) childcare subsidies
- I have not had any complaints substantiated by the State of Oregon Office of Child Care in the past year
- My program is located within Portland city limits
- I serve families residing within Portland city limits
- I offer child care/early childhood education at least 30 hours/week
- I care for at least 3 children who are not my own children (RF providers)

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- I maintain current child care liability insurance valued at a minimum of \$1,000,000
- I understand that for families to be eligible they must be receiving or have applied for child care subsidy through the State of Oregon Department of Human Services (DHS) *before* they will be considered for the Community Childcare Initiative
- I am participating in QRIS and agree to periodic contacts/visits to discuss a work plan/quality improvement goals (all levels of QRIS)
- I understand that if I am at the C2Q level in QRIS, I must be actively working on quality improvements leading to portfolio submission
- I provide care for infants/toddlers, *or* care for children with special needs, *or* I am a cultural-specific provider

**Parent Eligibility:**

CCR&R will administer child care financial resources for families who attend eligible family child care programs and who meet the following:

- Child attends program located within Portland city limits
- Family resides within Portland city limits
- Annual income for the family is less than 200% of Federal Poverty Level (FPL)
- Family must be receiving/have applied for child care subsidy through the State of Oregon Department of Human Services (DHS) *before* they will be considered for the Community Childcare Initiative.
- Families with income up to 185% of federal poverty guidelines are eligible for ERDC and with the additional support of CCI funds will pay no more than 10% of their income for child care
- Families with income 186-200% of federal poverty guidelines are not eligible for ERDC and with the support of CCI funds will pay no more than 15% of their income for child care (families must still apply for ERDC to ensure that they are not eligible for ERDC)
- Preference for financial resources will go to children ages 0-3 years, families with multiple children, and families with children who have special needs

CCR&R will determine the specific financial resource amount per child by ensuring that participating families pay no more than 10-15% of their gross income for child care costs.

Provider Signature \_\_\_\_\_ Date \_\_\_\_\_

