

Licensing Training Requirements for Early Educators in Home Settings

Spaces with a "letter" will have more info on page 2	RF Provider	RF Substitute Provider	CF Provider	Assistant 1	Assistant 2	CF Substitute Provider
RRCAN: Completed prior to unsupervised access to children and functioning in the position.	Yes Prior to licensing	Yes	Yes Prior to licensing	Yes 30 days	Yes	Yes
ICCHS: Completed prior to unsupervised access to children and functioning in the position.	Yes Prior to licensing	Yes	Yes Prior to licensing	Yes 30 days	Yes	Yes
Safe Sleep: Completed prior to unsupervised access to children and functioning in the position.	Yes Prior to licensing	Yes	Yes Prior to licensing	Yes 30 days	Yes	Yes
Food Handler's: Preservice for Providers Only, otherwise 30 days.	Yes Prior to licensing	Yes	Yes Prior to licensing	A	A	A
Pediatric CPR & First Aid: Preservice for Providers only, otherwise 90 days.	Yes Prior to licensing	Yes	Yes Prior to licensing	Yes	Yes	Yes
Orientation: Within 2 wks. of employment & prior to unsupervised access.				Yes	Yes	Yes
Introduction to Registered Family Child Care (Part One & Two)	Yes Prior to licensing					
HSN: Annually at least one hour in HSN. RF: At least 2 hours prior to renewal of facility license. CC/CF: At least 1 hour at renewal.	Yes	Yes	Yes		YES	B
Ongoing Annual Training	Ch. Dev #		8		8	B
	Total #		15		15	B (8/15)
Foundations for Learning: OCC Child Development Training	Yes Within 90 days after start date	Yes Within 90 days of employment	Yes Prior to licensing	Yes Within 90 days of employment	Yes Within 90 days of employment	Yes Within 90 days of employment
Additional Infant/toddler training			C	C	C	C



Additional Information:

A. Food Handler’s Training:

If staff are involved in food preparation including preparing bottles.

B. Ongoing Annual Training:

Substitute in CE: If the individual works more than 20 hours a year, ongoing training is required.

C. Additional Infant/toddler training

See Rules: **414-350-0100 (4)** and **414-350-0120 (7)**

# of Infant toddler hours needed for a CF Provider with 3 - 4 infants	# of Infant toddler hours needed for a CF Provider with 5 or more infants	# of Infant toddler hours for one other staff person if there are 5 or more infants
30	50	30

More information about the Foundations for Learning training:

- This training will be available on 9/30/2022.
- RF providers will have up to 90 days to complete this training after licensure.
- CF providers must complete the training prior to licensure.
- All other staff will have 90 days from employment to complete the training.
- All staff who are currently employed as of 9/30/2022, will need to complete the training prior to 12/31/2022.